

Oscoda County Library Board

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UNOFFICIAL MINUTES

February 13, 2013

A REGULAR MEETING OF THE OSCODA COUNTY LIBRARY BOARD WAS HELD ON WEDNESDAY, FEBRUARY 13 AT 4:45 P.M. AT THE OSCODA COUNTY LIBRARY.

Call to Order: 4:55 p.m.

Members Present: Olsen, Crane, Call, Stenzel, and Shumaker
Others Present: Amy Knepp, Mark Grantner, Dirk Knepp

New Business

DJR Mechanical – Proposal for Furnace Replacement

Dirk Knepp of DJR Mechanical presented a proposal for furnace replacement for the board's review. He stated that larger furnaces do not necessarily produce more heat. The existing furnaces are Trane brand and parts are costly. If the middle furnace has to have its board replaced, it will be custom built and cost \$650+. The existing furnaces are 14+ years old. The prices in the proposal are guaranteed through March 2013. Guarantee/warranty is for the first 30 days at no cost to the Library. Longer warranties are no longer available.

Board member Crane suggested that we gather more information before making a decision. Chairman Olsen will contact DTE and Merritt/Cieslak Design for recommendations.

The board will table this item until the March 13, 2013 meeting.

Minutes

The minutes of the January 9 and January 21, 2013 meetings stand approved as presented.

Budget Report

Director Knepp will ask to have line 790.704.00 changed from Perry to Gemmell.

Crane/Call

Approve payment of bills in the amount of \$3,715.80.
5 Ayes : 0 Nays. **Motion carried.**

Transmittals

The board reviewed transmittals. All are up-to-date.

Review of Spending Plan

Director Knepp and Secretary Shumaker will work to update the spending plan expenditures.

Old Business

Staffing

The board discussed hiring temporary help until the new assistant director has been hired. Would it be possible to hire this position as a contracted or stipend position? Director Knepp will check with our lawyer if this is a possibility.

Shumaker/Crane

Motion to hire a temporary clerk (at present clerk wages - \$8/hour) for no more than 15 hours per week and no more than 8 weeks (starting the week of February 18, 2013). The temporary position will be filled by one of the current volunteers.

5 Ayes : 0 Nays. **Motion carried.**

Director Knepp will check with Carmen Cook (liaison to MichiganWorks) to see if there is a person she might have available to place at the Library

Quote From Merritt/Cieslak Design

Crane/Stenzel

Motion to move forward with the proposed master plan at a cost of \$6,400.

5 Ayes : 0 Nays. **Motion carried.**

New Business (con't.)

Penworthy Book Order

Director Knepp presented the children's book order for review.

Reimbursement – Retirement Party

Board members reimbursed Vice Chair Crane for the cost of the cake for the retirement party.

Tri-Township Fire Department Report

The board reviewed the report and agreed smoke detectors should be purchased.

The board asked Director Knepp to contact the insurance company to see if there might be a price break on the premium if smoke detectors are installed.

Director's Comments

None

Correspondence

None

Board Member Comments

Secretary Shumaker asked where we are at with our eBook purchase. She and Director Knepp will work on this.

Vice Chair Crane asked about the plaque to honor those who have provided service to the Library. Chairman Olsen reported she is not happy with Sylvester's and will pursue another avenue.

Chairman Olsen asked board members to take a look at the physical layout of the library and at staffing. She would like to discuss them at the March 2013 board meeting.

Northland Board Advisory Comments

None

Public Comment

None

Commissioner Liaison Comment

The Oscoda County Commissioners prepared a resolution for years of service for retired Assistant Director Violet Ward.

Seeing no further business, Chairman Olsen adjourned the meeting. The next regular meeting will be held March 13, 2013 at 4:45 p.m.

Respectfully submitted,
Deb Shumaker - Secretary