

Oscoda County Library Board

430 W. Eighth Street
Mio, Michigan 48647
Phone: 989-826-3613
Fax: 989-826-5461

UNOFFICIAL MINUTES

March 13, 2013

A REGULAR MEETING OF THE OSCODA COUNTY LIBRARY BOARD WAS HELD ON
WEDNESDAY, MARCH 13 AT 4:45 P.M. AT THE OSCODA COUNTY LIBRARY.

Call to Order: 4:49 p.m.

Members Present: Olsen, Crane, Call, Stenzel, and Shumaker
Others Present: Amy Knepp, Mark Grantner, Jack Kishnik

Minutes

The minutes of the February 13 and 16, 2013 meetings stand approved as presented.

Budget Report

Shumaker/Crane Approve payment of bills in the corrected amount of \$4,656.38 (added bill for smoke detectors).
5 Ayes : 0 Nays. **Motion carried.**

Transmittals

The board reviewed transmittals. All are up-to-date.

Review of Spending Plan

The layout of the spreadsheet to keep track of spending of millage money was discussed.

Old Business

Staffing

Director Knepp reported the temporary clerk, Taylor DiFlorio, is working out well.

Interviews for the Assistant Director position will be held on March 23, 2013. One candidate withdrew due to personal reasons. Another candidate was selected to be interviewed from the group of applicants.

Reports

Chairman Olsen called DTE. They will do an energy evaluation for a fee. If we are having a professional evaluation, we do not need them to come out. She also checked with a heating and cooling company in Ann Arbor. They said the same as DTE. Director Knepp, Chairman Olsen, and Joe (from County Maintenance) will write up specs for work necessary (furnaces, etc.).

Chairman Olsen continues to work on the plaque.

Ron Cieslak will attend the April meeting to discuss the master plan.

We may be able to get rid of/recycle some old equipment and furniture on April 6, 2013.

New Business

Audio-Visual Order

Director Knepp presented the audio-visual order for review. She was very happy to place the order.

Revisions to the Personnel Policy

Director Knepp is waiting to hear back from the Library's attorney on additional questions.

Director Knepp presented revisions to the Personnel Policy – Article V (Leave) and I (Wages and Benefits).

Crane/Stenzel Motion to accept revisions to Articles V and IX to the Library's Personnel Policy.
5 Ayes : 0 Nays. **Motion carried.**

The board agreed to provide health insurance coverage for employee (1 single person) to the new full-time Assistant Director. The employee may elect to pay for additional coverage for family.

Director's Comments

None

Correspondence

A thank you card was received from Vi Ward.

Board Member Comments

Chairman Olsen asked if anyone knew if the Library is built on a slab. She stated we should be concerned as she was made aware, at another professional building, the waterline under the slab shifted and pushed against the copper piping which was not encased in conduit. This caused major waterline problems. Chairman Olsen will check with our insurance company to make sure we have slab insurance.

Northland Board Advisory Comments

None

Public Comment

None

Commissioner Liaison Comment

Retired Assistant Director Violet Ward has picked up her resolution from the commissioners.

On April 27, 2013, the Sheriff's Department will have a drug take-back day.

The county has hired a part-time veteran's officer one day a week for the next six months.

The Sequester (federal government) will hurt county finances but it is not known how badly at this time.

Seeing no further business, Chairman Olsen adjourned the meeting. The next regular meeting will be held April 10, 2013 at 4:45 p.m.

Respectfully submitted,
Deb Shumaker - Secretary