

## Oscoda County Library Board

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## UNOFFICIAL MINUTES

July 24, 2013

A SPECIAL MEETING OF THE OSCODA COUNTY LIBRARY BOARD WAS HELD ON WEDNESDAY, JULY 24, 2013 AT 5:00 P.M. AT THE OSCODA COUNTY LIBRARY.

Call to Order: 5:07 p.m.

Members Present: Olsen, Crane, Stenzel, Call, and Shumaker  
Others Present: Amy Knepp, Mark Grantner

### Old Business

#### Review of Lewis' Plan

The board reviewed an updated version of the building plan.

Highlights:

- Put kitchenette sink in when furnace & air is installed
- Permit for exterior two doors - \$75
- 8' high walls in meeting area will not compromise heating
- Ceiling & lighting in meeting room – possibly leave as is.
- Will not recoup the cost of the suspended ceiling
- Motion sensors on both sides of the building
- Carpet - removal @ \$1.50/square yard; suggested cost for patron side \$4,500
- Antifatigue mats behind circulation desk for staff
- Exit doors – cement pads and signage
- Bring sidewalk from door to front of building
- Use Community Foundation monies to outfit meeting rooms with tables and chairs - Oscoda County Library Fund (\$448.30) and Diane Gates fund (\$469.87).

Chairman Olsen asked what else is owed to Ron Cieslak.

Stenzel/Crane

Motion to move forward with the plan presented this evening.  
5 Ayes : 0 Nays. **Motion carried.**

#### Review of Budget

The board reviewed the current budget line by line.

It was recommended that \$5,000 of unspent money allocated for purchase of books for adults this year be moved to 2014 (year 2).

Director Knepp presented information on and references for the furnace and air conditioning systems.

Crane/Call Motion to move accept bid for new furnace and air condition system in the amount of \$8,045 with R410A (quote 1) from Gilchrist Mechanical.  
5 Ayes : 0 Nays. **Motion carried.**

Crane/Stenzel Motion to increase fund balance by \$20,000.00 with remainder of money in budget, \$42,658.41, to go towards building improvements.  
5 Ayes : 0 Nays. **Motion carried.**

**Per Diem**

The board reviewed its policy on per diems. As per the policy manual, all meetings, including special meetings, are covered.

**Board Member Comments**

Board member Shumaker suggested naming one of the meeting rooms after former board member Diane Gates. The board will consider this.

Seeing no further business, Chairman Olsen adjourned the meeting. The next regular meeting will be held August 14, 2013 at 4:45 p.m.

Respectfully submitted,  
Deb Shumaker - Secretary