

Oscoda County Library Board

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UNOFFICIAL MINUTES

November 12, 2018

A REGULAR MEETING OF THE OSCODA COUNTY LIBRARY BOARD WAS HELD ON
MONDAY, NOVEMBER 12, 2018 AT 5:00 P.M.
AT THE MAIN BRANCH OF THE OSCODA COUNTY LIBRARY

Call to Order: 5:14 p.m. by President Stenzel.

Members Present: Stenzel, King, Emig, and Shumaker

Member Absent: None

Others Present: Amy Knepp and Wayne Nutt

The Pledge of Allegiance was recited.

Minutes

The minutes from the October 15, 2018 meeting stand approved as presented.

Old Business

Trustee Vacancy

Interest in the trustee vacancy was received from Wayne Nutt. As Mr. Nutt was present, the board interviewed him.

Shumaker/Emig

Motion to appoint Mr. Wayne Nutt to the trustee vacancy created by the resignation of Rita Call in July 2018. Mr. Nutt's term would start Jan. 1, 2019.

4 Ayes : 0 Nays. **Motion carried.**

Director Knepp will provide this information to the Board of Commissioners.

Tote Transportation

Director Knepp provided the following information to the board:

- The Rides fiscal "year" is different than the Co-Op's and the Library's.
- The Co-Op will pay for 2-day delivery to the Fairview Branch.
- If a 3rd delivery day was necessary, the Library could pay for it.

Emig/King

Motion to have 2-day a week Rides delivery at the Fairview Branch. Northland Library Cooperative will pick up the cost. The Board will reevaluate delivery in May 2019 and decide then if delivery should be increased to 3 days per week.

Roll call vote:

Emig – Aye
King – Aye
Shumaker – Aye
Stenzel - Aye

4 Ayes : 0 Nays. **Motion carried.**

Director Knepp will also get information from the Northland Area Federal Credit Union so an account can be opened at the Fairview Branch to deposit money from the Fairview Branch of the Oscoda County Library.

2019 Health Insurance Pricing

Director Knepp's insurance will rise by .5%. Other plans, such as a PPO, would cost more.

An estimated cost for a policy for a 50-year old, single insured with health, vision, and dental would be \$506.76 per month. \$30.00 would be withheld from the employee's pay.

Director's Evaluation

Board members were reminded to turn in completed forms to Secretary Shumaker at the December 2018 meeting.

ALA Mid-Winter Conference – Seattle, Washington

Director Knepp informed the Board she will not be attending.

Attorney's Report

Attorney McGregor expressed concern as to how Proposal 1 (Marijuana proposal) will affect penal fines. She recommended Director Knepp check with the county court administrator to get a report to find out where penal fines come from.

Director Knepp spoke with her about the possible increase in the minimum wage and its effect on future budgets.

2019 Budget

Director Knepp presented a 4-year budget overview including figures if the minimum wage increases are signed into law. Using current revenue as the amount projected for the upcoming 4 years (to 2022) the budget will be in the red by approximately \$40,000. This information needs to be taken into consideration as we consider raises for staff and projections for regular line items.

Director Knepp has contacted MCLS on the cost of conducting strategic planning which is something the Board has been discussing. She also reminded the Board that the millage is up for renewal in 2020 and a strategic plan will help the Board plan for future programming and expenditures.

New Business

Dawn Stenzel – Term Expires December 31, 2018

A letter was received from President Stenzel requesting reappointment to the Library Board.

Emig/Shumaker

Motion to reappoint Dawn Stenzel to another term to the Oscoda County Library Board.

3 Ayes : 0 Nays : 1 Abstention. **Motion carried.**

Director Knepp will provide this information to the Board of Commissioners.

Guitar Program

Director Knepp reminded the Board the Library has 6 guitars received from the Nor-East'r Music & Arts Festival. Deb Smith has offered to teach a 6-week program (3 days per week-2 students per day). Director Knepp will meet with her to work out the details. The Board discussed a nominal weekly charge for students.

Budget Report

Review of Budget

The budget was reviewed.

Review of Transmittals

The board reviewed transmittals presented. They are up-to-date.

Approval of Bills

Emig/King

Motion to approve transmittals and the payment of bills in the amount of \$10,209.58.

Roll call vote:

Emig – Aye
King – Aye
Shumaker – Aye
Stenzel - Aye

4 Ayes : 0 Nays. **Motion carried.**

Rescheduling of December Meeting

The Board agreed to reschedule the December 10 meeting. Friday, December 14 is the agreed upon date with the Holiday Potluck to follow. Director Knepp will post this change. The agenda will consist of approving the budget, adjusting the 2018 budget, and paying the bills. She will send out an email to sign-up for a dish to pass.

Director's Comments

Director Knepp reported on the success of the Fall Fest.

Correspondence

None

Board Member Comments

None

Northland Board Advisory Comments

None

Commissioner Liaison Comment

Commissioner Nutt reported the EMS millage passed.

Public Comment

None

Meeting adjourned at 6:40 p.m.

The next regular meeting will be held Friday, December 14, 2018 at 5:00 p.m. at the Main Branch of the Oscoda County Library.

Respectfully submitted,
Deb Shumaker – Secretary

2018 Meeting Dates:

• January 8, 2018 – Mio	• July 9, 2018 – Fairview
• February 12, 2018 – Mio	• August 13, 2018 – Mio
• March 12, 2018 – Mio	• September 10, 2018 – Mio → cancelled
• April 9, 2018 – Fairview	• October 8, 2018 – Fairview
• May 14, 2018 – Mio	• November 12, 2018 – Mio
• June 11, 2018 – Mio	• December 14, 2018 – Mio (rescheduled w/Holiday Potluck to follow)

Items for next month’s agenda:

- Budget
- Meeting Room Policy & Application
- Strategic Plan
- Investments
- Cleaning
- Book Return - Fairview
- Parking Lot – Mio
- Handyman Services
- Municipal & Real Estate Attorneys