

Oscoda County Library Board

430 W. Eighth Street
Mio, Michigan 48647
Phone: 989-826-3613
Fax: 989-826-5461

UNOFFICIAL MINUTES

April 8, 2019

A REGULAR MEETING OF THE OSCODA COUNTY LIBRARY BOARD WAS HELD ON
MONDAY, APRIL 8, 2019 AT 5:00 P.M.
AT THE FAIRVIEW BRANCH OF THE OSCODA COUNTY LIBRARY

Call to Order: 5:02 p.m. by President Stenzel.

Members Present: Stenzel, King, and Shumaker

Members Absent: Emig and Nutt

Others Present: Paul Olsen, Tom McCauley, and Amy Knepp

The Pledge of Allegiance was recited.

Appointment

Paul Olsen – Review of Property Coverage Policy

Mr. Olsen reviewed the entire Property Coverage Policy. The new roof and storage building will need to be added to the policy as well as the number of volumes housed at the Fairview branch. Replacement cost is \$29.00 per volume.

Minutes

The minutes from the March 11, 2019 meeting stand approved as presented.

Old Business

Policy 3.000 – Oscoda County Library Card Policy (1st read)

The board reviewed Policy 3.000.

Shumaker/King

Motion to accept Policy 3.000 – Oscoda County Library Card Policy as a 1st read.

3 Ayes : 0 Nays. **Motion carried.**

Policy 3.005 – Internet Acceptable Use Policy (1st read)

The board reviewed Policy 3.005. Several suggestions for changes were made including extending the expiration date from three to six months.

King/Shumaker

Motion to accept Policy 3.005 – Internet Acceptable Use Policy as a 1st read with changes.

3 Ayes : 0 Nays. **Motion carried.**

Director's Evaluation

Receipt of Vice President Emig's director evaluation will allow Secretary Shumaker to compile and present results at the May 2019 board meeting. An email reminder will be sent to her.

New Business

Policy 4.040 – Oscoda County Library Employee Internet Acceptable Use Policy (1st read)

The board reviewed Policy 4.040.

Stenzel/King Motion to accept Policy 4.040 – Oscoda County Library Employee Internet Acceptable Use Policy as a 1st read.

3 Ayes : 0 Nays. **Motion carried.**

Policy 4.050 – Oscoda County Library Employee Email Policy (1st read)

The board reviewed Policy 4.050.

King/Shumaker Motion to accept Policy 4.050 – Oscoda County Library Employee Email Policy as a 1st read.

3 Ayes : 0 Nays. **Motion carried.**

Policy 4.055 – Oscoda County Library Computer and Software Policy (1st read)

The board reviewed Policy 4.055.

Stenzel/King Motion to accept Policy 4.055 – Oscoda County Library Computer and Software Policy as a 1st read.

3 Ayes : 0 Nays. **Motion carried.**

Policy 4.060 – Oscoda County Library Social Media Policy (1st read)

The board reviewed Policy 4.060 and suggested several changes.

Shumaker/King Motion to accept Policy 4.060 – Oscoda County Library Social Media Policy as a 1st read with changes.

3 Ayes : 0 Nays. **Motion carried.**

Gaming Computer

Director Knepp provided information on Gaming Night and the need for specific equipment to properly operate the software.

Stenzel/King Motion to spend up to \$3,000.00 to purchase a gaming computer.

Roll call vote:

King – Aye
Shumaker – Aye
Stenzel - Aye

3 Ayes : 0 Nays. **Motion carried.**

Budget Report

Review of Budget

The budget was reviewed. Director Knepp reported we are on target with spending. There are several projects she would like to see moved forward including a sidewalk outside the emergency door in the Children's Area. There is also a possibility of collaborating on a renewable grant for a garden with the Community Mental Health's disabilities group. Director Knepp will contact Jamie (with the disabilities group) and get details.

Review of Transmittals

The board reviewed transmittals presented. They are up-to-date.

Approval of Bills

Shumaker/King Motion to approve transmittals and the payment of bills in the amount of \$8,776.23.

Roll call vote:

King – Aye
Shumaker – Aye
Stenzel - Aye

3 Ayes : 0 Nays. **Motion carried.**

Director's Comments

None

Correspondence

None

Board Member Comments

Treasurer King reported that Prime Time is over and that it was a great project for the community. Secretary Shumaker wondered if there was any data on families returning to use the Library after the program has ended.

Northland Board Advisory Comments

None

Commissioner Liaison Comment

Commissioner McCauley reported on several items regarding the county including that planning continues on the new courthouse.

Public Comment

None

Meeting adjourned at 6:37 p.m.

The next regular meeting will be held Monday, May13, 2019 at 5:00 p.m. at the Main Branch of the Oscoda County Library.

Respectfully submitted,
Deb Shumaker – Secretary

2019 Meeting Dates – All meetings are held on a Monday except for the December meeting.

• January 14, 2019 – Mio	• July 8, 2019 - Fairview
• February 11, 2019 – Mio	• August 12, 2019 - Mio
• March 11, 2019 – Mio	• September 9, 2019 – Mio
• April 8, 2019 – Fairview	• October 14, 2019 - Fairview
• May 13, 2019 - Mio	• November 11, 2019 - Mio
• June 10, 2019 – Mio	• December 13, 2019 (Friday) - Mio

Items for next month’s agenda:

- Policies
- By-Laws
- Meeting Room Policy & Application
- Investments
- Cleaning
- Book Return - Fairview
- Parking Lot – Mio
- Handyman Services
- Municipal & Real Estate Attorneys