

Oscoda County Library Board

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UNOFFICIAL MINUTES

June 10, 2019

A REGULAR MEETING OF THE OSCODA COUNTY LIBRARY BOARD WAS HELD ON
MONDAY, JUNE 10, 2019 AT 5:00 P.M.
AT THE MAIN BRANCH OF THE OSCODA COUNTY LIBRARY

Call to Order: 5:03 p.m. by President Stenzel.

Members Present: Stenzel, Emig, and Shumaker
Members Absent: King and Nutt
Others Present: Amy Knepp and Tom McCauley

The Pledge of Allegiance was recited.

Minutes

The minutes from the May 13, 2019 meeting stand approved as presented.

Old Business

Strategic Plan

Meetings have been scheduled for July 31st and Sept. 25th, 2019. These meetings will be posted as a retreat. No motions or votes will be taken during them.

Additional members of the team will be Beth, Janae, Val, Director Knepp (all staff), Nancy Crane (citizen), and Bill Kendall (county treasurer).

New Business

MERS Actuarial

There have been some changes. It is still overfunded. No contributions have been made since former treasurer Rita Call resigned as paperwork was not filed. Director Knepp will invite the MERS rep to the July board meeting to answer any questions and start filing paperwork.

Commercial Building Listed with State Wide

The church next to Director Knepp's home is for sale for \$89,000. It is on 3.62 acres and has fiber. Should the board take a look at it?

M-33 Access Quote for Upgrading Networking and Phone Wiring

Director Knepp brought two quotes for board review. She provided photos of the existing wiring system in the basement which is very messy and unsafe.

- Phone system – This would provide phones and extensions so both branches could be linked via an extension instead of by separate phone numbers. Also, offices/front desk could all have separate extensions. Quote is \$1,503.28 which includes desk phones at \$160.00/unit (need at least 4), wireless base unit, and wireless base handsets.

- Networking (Mio) – This would include all wiring in a wall-mount cabinet. Bring router anywhere in the building (from basement). Access cloud keys with security for various users. Can even block specific users. Quote is \$1,944.24 which includes wiring, router switch, cloud key, and cabinet.

Total for both quotes is \$3,447.52

Emig/Stenzel Motion to purchase the new phone system and networking (Mio) at a cost of \$3,447.52.

Roll call vote:

Emig – Aye
Shumaker – Aye
Stenzel - Aye

3 Ayes : 0 Nays. **Motion carried.**

Budget Report

Review of Budget

The budget was reviewed.

Director Knepp reported millage money has been received.

Review of Transmittals

Transmittals are up-to-date.

Approval of Bills

Emig/Shumaker Motion to approve transmittals and the payment of bills in the amount of \$22,643.09.

Roll call vote:

Emig – Aye
Shumaker – Aye
Stenzel - Aye

3 Ayes : 0 Nays. **Motion carried.**

Director's Comments

None

Correspondence

None

Board Member Comments

Vice President Emig asked if the Library could be open during the monthly staff in-service as she has been asked about this by community members. Director Knepp stated that this is a time for all staff to receive training and to hear the same message so the Library cannot be open during the in-service. She said that dates are posted so patrons know in advance.

President Stenzel stated she will be on vacation for the July meeting.

Northland Board Advisory Comments

None

Commissioner Liaison Comment

Commissioner McCauley reported ground has finally been broken for the courthouse.

Public Comment

None

Meeting adjourned at 5:42 p.m.

The next regular meeting will be held Monday, July 8, 2019 at 5:00 p.m. at the **Fairview** Branch of the Oscoda County Library.

Respectfully submitted,
Deb Shumaker – Secretary

2019 Meeting Dates – All meetings are held on a Monday except for the December meeting.

• January 14, 2019 – Mio	• July 8, 2019 - Fairview
• February 11, 2019 – Mio	• August 12, 2019 - Mio
• March 11, 2019 – Mio	• September 9, 2019 – Mio
• April 8, 2019 – Fairview	• October 14, 2019 - Fairview
• May 13, 2019 – Mio	• November 11, 2019 - Mio
• June 10, 2019 – Mio	• December 13, 2019 (Friday) - Mio

Items for next month’s agenda:

- Policies
- By-Laws
- Meeting Room Policy & Application
- Investments
- Cleaning
- Book Return - Fairview
- Parking Lot – Mio
- Handyman Services
- Municipal & Real Estate Attorneys