

Oscoda County Library Board

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UNOFFICIAL MINUTES

February 10, 2020

A REGULAR MEETING OF THE OSCODA COUNTY LIBRARY BOARD WAS HELD ON
MONDAY, FEBRUARY 10, 2020 AT 5:00 P.M.
AT THE MAIN BRANCH OF THE OSCODA COUNTY LIBRARY

Call to Order: 5:02 p.m. by President Stenzel.

Members Present: Stenzel, Emig, King, and Shumaker

Members Absent: Nutt

Others Present: Chris & Josh from Northern Michigan Fire and Safety and Amy Knepp

Appointment

Northern Michigan Fire and Safety (Houghton Lake)

Josh did a walk-through of the Mio Branch and provided Director Knepp with information on upgrading smoke detectors, carbon monoxide sensors, and fire extinguishers. The building would need the following;

- 9 smoke detectors,
- 2 carbon monoxide sensors
- 4 heat sensors

The Library would be eligible for a 20% discount. There is an app to link all sensors together. Text alerts would be provided for up to 8 people.

Chris provided the board with an extensive presentation on fire safety.

Director Knepp will do further research and report back at the March 2020 meeting.

Minutes

The minutes from the January 13, 2020 meeting stand approved as presented.

Old Business

Staffing

Director Knepp received 30 applications through Facebook. 18 applicants followed up correctly. Six interviews were conducted. Director Knepp said two candidates have been offered Library Aide Positions.

Emig/King

Motion to accept the recommendations for the two open Library Aide Positions from Director Knepp.

4 Ayes : 0 Nays. **Motion carried**

Applications will be kept on file.

Retreat to Discuss District Library

Based on scheduling conflicts and the need to get millage language to the commissioners for review by the end of February, the board rescheduled the retreat to discuss the District Library issue and millage renewal. New date is Sunday, February 16, 2020 at 12 noon at the Fairview Branch.

New Business

None

Budget Report

Review of Budget

The budget was reviewed.

Review of Transmittals

Transmittals will be brought to the March 2020 meeting.

Approval of Bills

Nutt/King Motion to approve the payment of bills in the amount of \$8,057.97.

Roll call vote:

Emig – Aye

King – Aye

Shumaker – Aye

Stenzel – Aye

4 Ayes : 0 Nays. **Motion carried.**

Director’s Comments

None

Correspondence

None

Board Member Comments

If the Board is interested in purchasing trees, President Stenzel said we should reach out to Donita at the Conservation District during their Spring Tree Sale in May. Flowers for the Grow Show (at the same time) will be coming from the Rose City Greenhouse.

Northland Board Advisory Comments

None

Commissioner Liaison Comment

None

Public Comment

None

Meeting adjourned at 6:38 p.m.

The next regular meeting will be held Monday, March 9, 2020 at 5:00 p.m. at the Main Branch of the Oscoda County Library.

Respectfully submitted,
Deb Shumaker – Secretary

2020 Meeting Dates – All meetings are held on a Monday except for the December meeting.

• January 13, 2020 – Mio	• July 13, 2020 - Fairview
• February 10, 2020 – Mio	• August 10, 2020 - Mio
• March 9, 2020 - Mio	• September 14, 2020 - Mio
• April 6, 2020 - Fairview	• October 12, 2020 - Fairview
• May 11, 2020 - Mio	• November 9, 2020 – Mio
• June 8, 2020 - Mio	• December 11, 2020 (Friday) – Mio

Items for next month’s agenda:

- Fire Safety
- Policies
- By-Laws – phone/virtual attendance
- Meeting Room Policy & Application
- Investments
- Parking Lot – Mio
- Handyman Services
- Municipal & Real Estate Attorneys