

Oscoda County Library Board

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OFFICIAL MINUTES
Approved February 8, 2012

A REGULAR MEETING OF THE OSCODA COUNTY LIBRARY BOARD WAS HELD ON WEDNESDAY, JANUARY 11, 2012 AT 4:45 P.M. AT THE OSCODA COUNTY LIBRARY.

Call to Order: 4:55 p.m.

Members Present: Olsen, Crane, Galbraith, Stenzel, and Shumaker

Members Absent: None

Others Present: Amy Knepp and Jeri Winton

Appointment

Jeri Winton, Oscoda County Clerk, presented information on dates and filing deadlines for upcoming elections in August and November 2012 to assist the board as it considers placing a millage proposal on an upcoming ballot.

Additional information:

- The Oscoda County Commissioners must approve all ballot proposals.
- If our proposal is the only one on the ballot, we would be responsible for the entire cost of the election.
- Collection date for proposals passed in the August 7, 2012 primary would be December 2012.
- Collection date for proposals passed in the November 6, 2012 general election would be December 2013.
- Currently, there are 3 proposals on the August 7, 2012 ballot.
- 1/10 mil would generate \$36,800; ¼ mil would generate \$92,000; ½ mil would generate \$184,000; and 1 mil would generate \$368,000.

Minutes

The minutes from the December 14, 2011 meeting stand as presented.

Budget Report

Galbraith/Stenzel Approve payment of bills in the amount of \$1,141.74.
5 Ayes : 0 Nays. **Motion carried.**

Transmittals

The board reviewed transmittals. All are up-to-date.

Old Business

Recommendation for Assistant Director

On behalf of the Interview Committee, Director Knepp recommended the hiring of Tammy Butler as the new Assistant Director.

Galbraith/Crane

Motion to accept the recommendation to hire Tammy Butler as the new Oscoda County Library Assistant Director. As with all new hires, she will be on probation.

5 Ayes : 0 Nays. **Motion carried.**

Director Knepp will conduct the background check.

Proposal from Ron Cieslak

The master plan proposal from Ron Cieslak was discussed. Several board members expressed concern about spending money on a master plan when our financial status is so uncertain. Discussion was suspended until later in the meeting.

2012 Penal Fines

Director Knepp spoke with Bill and Audrey at the Treasurer's Office. As of December 31, 2011, only \$23,142.25 has been deposited into our account. Jennifer Huebel has not responded to Director Knepp's repeated requests for her thoughts as to why the amount is so low. Chairman Olsen will see if she can find out why. If funds continue to dwindle, we may have to cut hours.

New Business

Library Is Officially a County Library

Chairman Olsen reported the following based on her research:

- According to the June 10, 1961 Oscoda County Commissioners' minutes, supervisors' Foley and Troyer moved to create a county library. "Our Library is now the Oscoda County Library."
- The first Oscoda County Library board met on June 19, 1961. Judge Sells, Mr. Sherwood, Mr. Kurtz, and Mr. Foley served as members of the first board.

Letter of Resignation

A letter of resignation was received from board member Galbraith.

Stenzel/Shumaker

Motion to accept, with regrets, the letter of resignation from board member Sally Galbraith effective today, January 11, 2012.

4 Ayes : 0 Nays : 1 abstention. **Motion carried.**

The board is appreciative of all of board member Galbraith's contributions. Galbraith said, in the future, she will be happy to help in any way she can. Galbraith excused herself at this time.

The board tabled appointment to the open position vacated by Sally Galbraith until the February meeting. Board members were asked to think of residents of the county who might fill the position.

Election of Officers

Director Knepp conducted the election of officers. All officers agreed to continue in the same positions as last year.

Stenzel Motion to cast a unanimous ballot to continue with officers in the same capacity as 2011.
4 Ayes : 0 Nays . **Motion carried.**
The meeting was returned to Chairman Olsen.

Change of Meeting Day/Time

This item was removed from the agenda.

Return to Old Business

Proposal from Ron Cieslak (con't.)

The board would like to have further discussion with Mr. Cieslak about library workflow. Development of the master plan will be put on hold indefinitely.

Shumaker/Stenzel Motion to invite Ron Cieslak back to the board's next meeting to discuss improving the Library's current layout and workflow. Jerry Chumack (Gaylord Electric) will be asked to attend also.
4 Ayes : 0 Nays. **Motion carried.**

Call for Special Meeting

Board member Shumaker asked that a special meeting be called to discuss library funding. She would like to spend the entire meeting in financial discussion rather than trying to discuss during a regular meeting with a full agenda.

Shumaker/Crane Motion to call a special meeting to discuss funding of the Oscoda County Library on Saturday, January 28, 2012 at 1 p.m. in the Library.
4 Ayes : 0 Nays . **Motion carried.**

Director's Comments

Director Knepp reported Lewis Gemmell (Experience Works) started work on Monday.

Correspondence

Vice Chair Crane read the statements received from the Community Foundation.

- In the Oscoda County Library fund, there is a balance of \$1,927.12 with \$195.65 of spendable funds.
- In the Diane Gates fund, there is a balance of \$1,550.58 with \$340.74 of spendable funds.

As an information item, Chairman Olsen presented correspondence about downloading eBooks using the Overdrive interface. The annual fee is based on population – 25% is for hosting and maintenance and 75% is for content selection. Fee would be \$2,000 with a one-time new user fee of \$1,000.

Board Member Comments

Board member Shumaker asked about the outcome of the December 8th Michigan Evergreen meeting. Director Knepp will check on this the 1st of next week. She has heard nothing from MCLS.

Public Comment

None

Commissioner Liaison Comment

None

Seeing no further business, Chairman Olsen adjourned the meeting. A special meeting will be held on January 28, 2012 at 1 p.m. The next regular meeting will be held February 8, 2012 at 4:45 p.m.

Respectfully submitted,
Deb Shumaker - Secretary