

Oscoda County Library Board

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OFFICIAL MINUTES
Approved November 14, 2012

A REGULAR MEETING OF THE OSCODA COUNTY LIBRARY BOARD WAS HELD ON WEDNESDAY, OCTOBER 10, 2012 AT 4:45 P.M. AT THE OSCODA COUNTY LIBRARY.

Call to Order: 4:55 p.m.

Members Present: Call, Olsen, Crane, Stenzel, and Shumaker

Members Absent: None

Others Present: Amy Knepp, Tom Trimmer, Derek Smart, Dave Barve, and Brian Watros

Appointment

With regards to stealing money out of an employee's purse, Derek Smart read a letter of apology to the board. Director Knepp will relay his apology to the employee.

Minutes

The minutes of the September 12, 2012 meeting stand approved as presented.

Budget Report

Stenzel/Crane Approve payment of bills in the amount of \$636.26.
5 Ayes : 0 Nays. **Motion carried.**

Transmittals

The board reviewed transmittals. All are up-to-date.

Old Business

Spending Plan

The board reviewed the spending plan. The spreadsheet has been updated with a column added to keep tracking of actual spending in Year 1.

Maintenance Fees

There is no set fee yet for maintenance for 2013. Board member Call and Director Knepp will meet to create a weekly/monthly/semi-annual maintenance list. Once documented, Director Knepp will meet with Joe Stone & Tom Trimmer (Board of Commissioners) to discuss.

2013 Budget

Director Knepp reported there will be a 10% increase in health insurance (BC/BS). She did not calculate retirement for Assistant Director Landenberg.

Staff members hired to work 30+ hours per week are entitled to benefits.

The board will address dual the Assistant Director position in November.

New Business

Programming

Board members suggested the following for programming in 2013: Authors including Michigan authors, Community Read, Book Club, Travel Log for adults, an American Girl tea party for girls and a Lego Club for boys.

It was suggested to survey patrons as to types of programming they would like to see. We also need to provide programming for Seniors and the Amish.

Director Knepp suggested a “Meet Santa” evening with a story, craft, goodie bag, cookies and hot chocolate. Director Knepp and Assistant Director Landenberg will plan.

Director’s Comments

Library employee Gemmell spoke with Paul Yoder to get input as to services the Library can provide to the Amish community.

Correspondence

None

Board Member Comments

Board member Crane provided a copy of *ShopSmart* magazine. It was recommended that the Library subscribe to it.

Board member Call suggested a paper calendar of events be provided for patrons who cannot access the Library’s Google calendar.

Northland Board Advisory Comments

Director Knepp attended the Northland Advisory Council meeting. The September 2013 meeting will be held here.

Public Comment

None

Commissioner Liaison Comment

None

Seeing no further business, Chairman Olsen adjourned the meeting. The next regular meeting will be held November 13, 2012 at 4:45 p.m.

Respectfully submitted,
Deb Shumaker - Secretary