

# Oscoda County Library Board

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**OFFICIAL MINUTES**  
September 15, 2014

A REGULAR MEETING OF THE OSCODA COUNTY LIBRARY BOARD WAS HELD ON MONDAY, SEPTEMBER 15, 2014 AT 5:00 P.M. AT THE OSCODA COUNTY LIBRARY.

Call to Order: 5:03 p.m.

Members Present: Stenzel, Call, and Shumaker  
Absent: Olsen and Brenner  
Others Present: Amy Knepp and Mark Grantner

**Furnace** Director Knepp brought information to the board about repairing one of the existing furnaces and costs for purchasing a new one.

Shumaker/Call Motion to purchase new furnace from Gilchrist at a cost of \$3,616.00, balance due to be paid when the invoice is received.  
3 Ayes : 0 Nays. **Motion carried.**

Call/Shumaker Motion to replace reprogrammable thermostats. These will be moved to basement. Sensors will be installed upstairs at a cost of 3 for \$350.00 each.  
3 Ayes : 0 Nays. **Motion carried.**

## Minutes

The minutes of the August 18, 2014 meeting stand approved as presented.

## Budget Report

Call/Shumaker Approve payment of bills in the amount of \$5,902.73. This includes \$1,808.00 (50% down) for new furnace.  
3 Ayes : 0 Nays. **Motion carried.**

## Transmittals

The board reviewed transmittals. There is only one set. The 2<sup>nd</sup> set will be submitted on Friday. Then, all will be up-to-date.

## Old Business

### Construction Update

Director Knepp will meet with the carpet installers on September 22<sup>nd</sup> and installation will begin. The Library will be closed on the 22<sup>nd</sup> and 23<sup>rd</sup>. All carpet in Phase 1 will be installed within two weeks.

Dave Wakefield is ready to sign the construction contract.

Once the carpet has been laid, the shelves can be assembled and books moved. Director Knepp is planning to have 36"-42" inches between shelving units (aisle).

There will be no MeL while the Library is closed. Staff hours will be reduced accordingly.

**Director's Evaluation**

The director's evaluations will be reviewed at a future meeting.

**New Business**

**Library Cleaning**

The Library's cleaning lady has resigned as she has moved to Oscoda.

Director Knepp will compose an ad and email to the board for review. It will be advertised in the paper for 2 weeks and posted on the door. Salary – to be determined.

**Director's Comments**

None

**Correspondence**

None

**Board Member Comments**

None

**Northland Board Advisory Comments**

None

**Public Comment**

None

**Commissioner Liaison Comment**

None

The next regular meeting will be held Monday, October 20, 2014 at 5:00 p.m.

Respectfully submitted,  
Deb Shumaker – Secretary

Future meeting dates:

- October 20, 2014 (Monday)
- November 17, 2014 (Monday)
- December 15, 2014 (Monday)