Oscoda County District Library Board

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OFFICIAL MINUTES

July 8, 2024

A SPECIAL MEETING OF THE OSCODA COUNTY DISTRICT LIBRARY BOARD WAS HELD ON MONDAY, JUNE 24, 2024 AT 5:00 P.M. AT THE MAIN BRANCH OF THE OSCODA COUNTY DISTRICT LIBRARY.

Call to order: 5:01 p.m. by President Stenzel.

Members Present: Stenzel, Rooker, McCauley, and Shumaker

Member Absent: None

Others Present: Amy Knepp and Rick Shepard

The Pledge of Allegiance was recited.

Approval of Agenda

McCauley/Rooker Motion to approve the agenda

4 Ayes: 0 Nays. Motion Carried.

Benefiel arrived at 5:03 p.m.

Old Business

FY 2024-2025 Budget

The Budget Hearing commenced. Board members asked about the following line items:

- Line 1001 Income Transfer In
- Line 725 Rent
- Line 749 Office Supplies
- Line 808 Grant Expenses
- Line 730 Postage
- Line 747 Electronic Materials
- Line 745 Books
- Line 955 Misc.
- Line 822 Audit

The question was raised about funding for a new outdoor sign. Director Knepp stated that Matt received a quote and included the cost of a digital sign in a grant the Library did not receive. Vice President McCauley has experience with digital signage and suggested a possible price. The Board directed Director Knepp to get an updated quote on a digital sign.

McCauley/Benefiel Motion to end the Budget Hearing and resume the special board meeting.

5 Ayes: 0 Nays. Motion Carried.

The Board reviewed staff salaries.

Position	Salary	Wage	# of Hours
Director	\$51,771.92	Salary	40
Programming Clerk	\$33,475.00	Salary	40
Library Clerk *	\$24,232.00	\$11.65/hour	40
Cataloging Clerk	\$19,047.60	\$12.21/hour	30
IT Clerk	\$14,551.68	\$11.66/hour	24
Library Aide	\$22,131.20	\$10.64/hour	40
Total	\$165, 209.40		

Rooker/Benefiel Motion to accept the 2024-2025 salaries as presented.

Roll Call:

Benefiel: Aye McCauley: Aye Rooker: Aye Shumaker: Aye Stenzel: Aye

Motion Carried

Rooker/Benefiel Motion to accept the following resolution to adopt the 2024-2025 Oscoda

County District Library Budget:

RESOLUTION TO ADOPT BUDGET 2024-001

At a meeting of the Library Board of the Oscoda County District Library ("Library"), Oscoda County, Michigan, held at the Library on June 24, 2024 at 5:00 p.m.

PRESENT: Stenzel, Rooker, McCauley, Benefiel, and Shumaker

ABSENT: None

The following Resolution was offered by **Rooker** and seconded by **Benefiel**.

WHEREAS, the Oscoda County District Library ("District Library") was established by an agreement entered into by the Oscoda County and the Comins Township in accordance with the District Library Establishment Act, 1989 PA 24, as amended; and

WHEREAS, pursuant to Section 12 of the DLEA, the District Library Board is responsible for the expenditure of district library funds; and

WHEREAS, the Board has determined to adopt the current budget of the Oscoda County Library as the budget of the District Library for the current fiscal year.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

- 1. The general library fund budget of the Oscoda County District Library is hereby adopted by reference, with revenues and activity expenditures as indicated in the attached Exhibit A.
- 2. All resolutions or motions and parts of resolutions or motions in conflict with this resolution are hereby repealed to the extent of such conflict.

BENEFIEL: Aye MCCAULEY: Aye ROOKER: Aye SHUMAKER: Aye STENZEL: Aye

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
) ss.
COUNTY OF OSCODA)

I, the undersigned, the duly qualified and acting Secretary of the Oscoda County District Library, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Library Board of said Library at a meeting held on May 2, 2022, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required under the Open Meetings Act.

Deb Shumaker

Library Board Secretary

New Business Meeting Dates & Time for FY 2024-2025

McCauley/Rooker Motion to accept the 2024-2025 meeting dates and time for the Oscoda

County District Library (see below).

Secretary Shumaker asked about meetings in Fairview. Director Knepp suggested that all meeting be held at the Main Branch to accommodate the number of public in attendance.

5 Ayes: 0 Nays. Motion Carried.

Correspondence

None

Board Member Comment

President Stenzel asked about the status of the gardens. Nothing to report currently. Gordon will be in the area soon.

Trustee Rooker commented on the cost of the elevator repair. She also mentioned that Trent Gascho's building (on the curve between Fairview and Mio) is for sale. Director Knepp will reach out to Trent Gascho.

Public Comment – Limited to three (3) minutes per person

The public is to provide their name and address as per the Board's Public Comment Policy.

The following member of the public addressed the Board with his concern and comment:

1. Rick Shepard – Mio. Mr. Shepard commented on the digital sign, suggesting, instead, a stationary sign.

Director's Comment

Director Knepp has spoken with Mark McCully (Kirtland Community College) about a welding project.

Rooker/Benefiel

Seeing no further business, a motion was made to adjourn the meeting.

5 Ayes: 0 Nays. Motion Carried.

The next regular meeting will be held July 8, 2024 at 5:00 p.m. at the Main Branch of the Oscoda County District Library.

Signature on file	Signature on file
Dawn Stenzel, President	Deb Shumaker, Secretary
Oscoda County District Library Board	Oscoda County District Library Board