

Oscoda County District Library Board

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OFFICIAL MINUTES

November 11, 2024

A REGULAR MEETING OF THE OSCODA COUNTY DISTRICT LIBRARY BOARD WAS
HELD ON MONDAY, SEPTEMBER 9, 2024 AT 5:00 P.M.
AT THE MAIN BRANCH OF THE OSCODA COUNTY DISTRICT LIBRARY.

Call to order: 5:03 p.m. by President Stenzel.

Members Present: Stenzel, Benefiel, and Shumaker
Member Absent: Rooker and McCauley
Others Present: Amy Knepp

The Pledge of Allegiance was recited.

Approval of Agenda

The Agenda was approved.

Consent Calendar Items for September 9, 2024

Item #1: Unofficial minutes for August 12, 2024 meeting

Item #2: August 2024 Profit and Loss statement (new look)

Shumaker/Benefiel Motion to approve the consent calendar for September 9, 2024.

3 Ayes : 0 Nays. **Motion Carried.**

Old Business

POL 3.005 - Internet Acceptable Use Policy

The Board reviewed the updated policy.

Benefiel/Stenzel Motion to move POL 3.005 - Internet Acceptable Use Policy to a 2nd read.

3 Ayes : 0 Nays. **Motion Carried.**

New Business

POL 3.001 – Patron Behavior Policy – 1st Read

POL 3.002 – Library Violations Enforcement Policy – 1st Read

Director Knepp received approximately 15 samples from various Michigan libraries. Most were drafted by Anne Seurnyck, the Library's attorney.

The Board reviewed POL 3.001 and POL 3.002 as presented.

Benefiel/Stenzel Motion to move POL 3.001 – Patron Behavior Policy **and** POL 3.002 – Library Violations Enforcement Policy to a 2nd read.

3 Ayes : 0 Nays. **Motion Carried.**

COVID and Staffing

Director Knepp reported COVID has been going around. She asked how long staff should be off if they contract COVID. According to CDC guidelines, COVID is to be treated like the flu or any other virus. Everyone should follow the CDC guidelines. Stay home if you have a fever. When returning to work, mask wearing is optional.

Budget Report

Review of Budget

The Board received a copy of Budget vs. Actuals for July 2024-June 2025.

Review of Transmittals

Director Knepp said Matt will be preparing transmittals for the October 2024 meeting.

Approval of Bills

Benefiel/Shumaker Motion to approve the payment of bills in the amount of \$6,837.40.

Roll Call:

Benefiel: Aye
Shumaker: Aye
Stenzel: Aye

Motion Carried.

Correspondence

None

Board Member Comment

None

Public Comment – Limited to three (3) minutes per person

None.

Director’s Comment

Director Knepp had a conversation with Chuck Varner regarding filling trustee positions. She asked that existing trustees, whose terms will be up this year, send her a letter stating whether you wish to remain on the District Library Board or not.

The meeting was adjourned at 5:36 p.m.

The next regular meeting will be held October 14, 2024 at 5:00 p.m. at the Main Branch of the Oscoda County District Library.

Signature on file

Dawn Stenzel, President
Oscoda County District Library Board

Signature on file

Deb Shumaker, Secretary
Oscoda County District Library Board

2024-2025 Meeting Dates – The regularly scheduled monthly meeting of the Oscoda County District Library Board will be held on the 2nd Monday of each month at 5:00 p.m. as determined at its June 24, 2024 meeting.