

Oscoda County District Library Board

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OFFICIAL MINUTES

May 9, 2022

A SPECIAL MEETING OF THE OSCODA COUNTY DISTRICT LIBRARY BOARD WAS HELD ON MONDAY, MAY 2, 2022 AT 5:15 P.M. AT THE MAIN BRANCH OF THE OSCODA COUNTY DISTRICT LIBRARY.

Swearing in of Dawn Stenzel, Deb Shumaker and Michael Benefiel, 5:00 p.m.

Call to Order: 5:15 p.m. by Director Knepp

Members Present: Stenzel, Benefiel, and Shumaker

Members Absent: King and McCauley

Others Present: Amy Knepp

The Pledge of Allegiance was recited.

Presiding Officer

Director Knepp opened the floor to nominations for presiding officer to run today's meeting.

Shumaker/Benefiel Motion to nominate and elect Dawn Stenzel as presiding officer and to run today's meeting.

2 Ayes : 0 Nays : Stenzel Abstains. **Motion Carried**

Benefiel/Shumaker Motion to approve the agenda for May 2, 2022 with the following additions: election of presiding officer, H; addition of Resolutions 2022-006, 2022-007; J. Approval of Resolution Submitting Millage Proposal 2022-008.

3 Ayes : 0 Nays : Abstains. **Motion Carried**

New Business

Election of officers

Benefiel/Shumaker Motion to nominate and elect Dawn Stenzel as President of the Oscoda County District Library Board.

2 Ayes : 0 Nays : Stenzel Abstains. **Motion Carried.**

Benefiel/Stenzel Motion to nominate and elect Tom McCauley as Vice President of the Oscoda County District Library Board.

3 Ayes : 0 Nays. **Motion Carried.**

Shumaker/Stenzel Motion to nominate and elect Michael Benefiel as Treasurer of the Oscoda County District Library Board.

2 Ayes : 0 Nays : Benefiel Abstains. **Motion Carried.**

Benefiel/Stenzel Motion to nominate and elect Deb Shumaker as Secretary of the Oscoda County District Library Board.
2 Ayes : 0 Nays : Shumaker Abstains. **Motion Carried.**

District Library agreement and attachments

Shumaker/Stenzel Motion to approve Resolution 2022-001. Resolution to approve the District Library Agreement and attachments.
Roll call vote: Benefiel: Yes; Stenzel: Yes; Shumaker: Yes
Motion Carried.

Adoption of By-Laws

Benefiel/Shumaker Motion to approve Resolution 2022-002. Resolution to approve the Oscoda County District Library Bylaws.
Roll call vote: Benefiel: Yes; Stenzel: Yes; Shumaker: Yes
Motion Carried.

Adoption of Meeting dates.

Benefiel/Shumaker Motion to approve Resolution 2022-003. Resolution to establishing regular meetings.
Roll call vote: Benefiel: Yes; Stenzel: Yes; Shumaker: Yes
Motion Carried.

Approval of Existing Oscoda County Library Policies

Shumaker/Stenzel Motion to approve Resolution 2022-004. Resolution to approve the existing Oscoda County Library Policies.
Roll call vote: Benefiel: Yes; Stenzel: Yes; Shumaker: Yes
Motion Carried.

Approval of Budget

Benefiel/Shumaker Motion to approve the budget in the amount of \$301,010.36 and Resolution 2022-005. Resolution to adopt a budget.
Roll call vote: Benefiel: Yes; Stenzel: Yes; Shumaker: Yes
Motion Carried.

Payment of Utilities, Insurances, snow plowing/mowing, legal and BCN bills as they arrive.

Shumaker/Benefiel A motion to pay utilities, insurance, snow plowing/mowing, legal, and BCN bills when received.
Roll call vote: Benefiel: Yes; Stenzel: Yes; Shumaker: Yes
Motion Carried.

Bill Paying Committee (Annual Meeting, By-Laws Article IV, Sec. 3)

Shumaker/Benefiel Motion to acknowledge President Stenzel's appointment of Treasurer Benefiel, Trustee Vice President McCauley, and herself as alternate to the Bill Paying Committee. This committee has the authority to approve bills for payment in place of any regularly scheduled meeting.

Shumaker/Benefiel Motion to acknowledge President Stenzel appointing Treasurer Benefiel, Secretary Shumaker and Director Knepp to the Personnel Committee.

Bank of Record

Benefiel/Stenzel A motion to continue using Nicolet Bank as the Oscoda County Library's bank of record, for bill paying, until July 1, 2022 per the recommendation of Jim Anderson the library's auditor. Huntington Bank will be the bank of record for deposits from the Main Library, and effective July 1 will become the bank of record for bill paying. Northland Area Federal Credit Union will house the deposits from the Fairview Branch.

Roll call vote: Benefiel: Yes; Stenzel: Yes; Shumaker: Yes

Motion Carried.

Benefiel/Shumaker Motion to approve Resolution 2022-006. Resolution to approve the opening of a bank account with Northland Area Federal Credit Union and approving signatories to the account.

Roll call vote: Benefiel: Yes; Stenzel: Yes; Shumaker: Yes

Motion Carried.

Stenzel/Shumaker Motion to approve Resolution 2022-007. Resolution to approve the opening of a bank account with Huntington Bank and approving signatories to the account.

Roll call vote: Benefiel: Yes; Stenzel: Yes; Shumaker: Yes

Motion Carried.

Hiring of Anne Seuryneck and Foster Swift to represent the Library.

Shumaker/Benefiel Motion to hire Anne Seuryneck and the law firm Foster Swift to represent the Library.

Roll call vote: Benefiel: Yes; Stenzel: Yes; Shumaker: Yes

Motion Carried.

Millage

Stenzel/Benefiel Motion to approve Resolution 2022-008. Resolution submitting millage proposal.

Roll call vote: Benefiel: Yes; Stenzel: Yes; Shumaker: Yes

Motion Carried.

Board Member Comments

None

Public Comment

None

Seeing no further business, the meeting was adjourned at 5:56 p.m.

The next regular meeting will be held May 9, 2022 at 5:00 p.m. at the Main Library.

Dawn Stenzel, President
Oscoda County District Library Board

Deb Shumaker, Secretary
Oscoda County District Library