

Oscoda County District Library Board

430 W. Eighth Street
Mio, Michigan 48647
Phone: 989-826-3613
Fax: 989-826-5461

OFFICIAL MINUTES

June 13, 2022

A REGULAR MEETING OF THE OSCODA COUNTY DISTRICT LIBRARY BOARD WAS HELD ON MONDAY, MAY 9, 2022 AT 5:00 P.M. AT THE MAIN BRANCH OF THE OSCODA COUNTY DISTRICT LIBRARY.

Call to order: 5:00 pm

Members Present: Stenzel, Benefiel, King, and Shumaker

Members Absent: King and McCauley

Others Present: Amy Knepp

Benefiel/King Motion to approve the agenda with additions of acknowledgement of filing of Quit Claim Deed and 2022 Nor-east'r.
4 Ayes : Nays. **Motion Carried.**

Public Comment
None

King/Stenzel Motion to approve the minutes from May 2, 2022, with correction of adjournment time to 5:56.
4 Ayes : Nays. **Motion Carried.**

Old Business

Discussion was held on fiscal year versus calendar year. Currently the personnel policy reflects the calendar year. Director Knepp asked the Board if they would prefer to follow calendar year or fiscal year. The Board decided to follow the fiscal year.

King/Benefiel Motion to allow Director Knepp to fill the Quit Claim Deed at a cost of \$30.00 with the Oscoda County Register of Deeds.
Roll call vote: Benefiel: Yes; King: Yes, Stenzel: Yes; Shumaker: Yes
Motion Carried.

New Business

Benefiel/Stenzel Motion to approve Resolution 2022-009. Resolution to approve FOIA procedures and guidelines, a written public summary and detailed itemization.

Roll call vote: Benefiel: Yes; King: Yes, Stenzel: Yes; Shumaker: Yes

Motion Carried.

Benefiel/King Motion to approve Resolution 2022-010. Resolution to adopt an investment policy.

Roll call vote: Benefiel: Yes; King: Yes; Stenzel: Yes; Shumaker: Yes

Motion Carried.

King/Shumaker Motion to authorize the Oscoda County Library to obtain a debit card from Huntington Bank in the names of Amy Knepp and Michael Benefiel.

Roll call vote: Benefiel: Abstain; King: Yes; Stenzel: Yes; Shumaker: Yes

Motion Carried.

King/Benefiel Motion to approve the 2022-2023 Holiday Closing Schedule as presented.
4 Ayes : 0 Nays. **Motion Carried.**

Stenzel/Benefiel Motion to authorize Director Knepp to close the Oscoda County District Library Wednesday June 8, 2022 to allow all library employees to assist with OCDL activities at the 2022 Nor-east'r.

4 Ayes : Nays. **Motion Carried.**

Budget Report

King/Benefiel Motion to approve the budget report as presented. To approve the payment of bills in the amount of \$10,256.42.

Roll call vote: Benefiel: Yes; King: Yes; Stenzel: Yes; Shumaker: Yes

Motion Carried.

Board Member Comments

Board member Shumaker reported she had dropped off the millage wording with the Oscoda County Clerk. She brought back a time and date stamped copy to have on file with Director Knepp.

Seeing no further business, the meeting was adjourned at 6:05 p.m.

The next regular meeting will be held June 13, 2022 at 5:00 p.m. at the Main Library.

Dawn Stenzel, President
Oscoda County District Library Board

Deb Shumaker, Secretary
Oscoda County District Library