

## Oscoda County District Library Board

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### OFFICIAL MINUTES

January 9, 2023

A REGULAR MEETING OF THE OSCODA COUNTY DISTRICT LIBRARY BOARD WAS HELD ON MONDAY, NOVEMBER 14, 2022 AT 5:00 P.M. AT THE MAIN BRANCH OF THE OSCODA COUNTY DISTRICT LIBRARY.

Call to order: 5:00 p.m.

Members Present: Stenzel, Benefiel, McCauley, King, and Shumaker.

Member Absent: None

Others Present: Amy Knepp

Pledge of Allegiance was recited.

#### Approval of Agenda

McCauley/King Motion to approve the agenda for November 14, 2022.

5 Ayes : 0 Nays. **Motion Carried.**

**Public Comment** None

#### Minutes

Minutes from the October 10, 2022 meeting stand approved as presented.

#### Old Business

##### Millage

The November millage passed. We are now officially a District Library with its own millage.

Millage signs need to be picked up or turned in.

The results need to be reviewed. What can be done for those townships where the millage did not pass – possibly offer a movie night? Other suggestions will be welcome.

##### Equinox Evergreen 5-Year Contract

The Board discussed the 5-year contract.

Benefiel/King Motion to approve the 5-year contract with Equinox for yearly Evergreen support and to authorize President Stenzel to sign the contract.

**Roll Call:**

Benefiel: Aye

King: Aye

McCauley: Aye

Shumaker: Aye

Stenzel: Aye

**Motion Carried.**

**Equinox Evergreen MOU for the Fairview Branch**

Director Knepp stated that the Fairview holdings will be extracted from the entire collection. Fairview will become its own library.

McCauley/Benefiel Motion to authorize the Fairview Branch to become its own library by extracting its holdings from the entire collection at a cost of no more than \$4,900.00 and to authorize President Stenzel to sign the MOU.

**Roll Call:**

Benefiel: Aye

King: Aye

McCauley: Aye

Shumaker: Aye

Stenzel: Aye

**Motion Carried.**

**Equinox Evergreen Amendment #1 – Data Cleanup for the OCDL Collection**

Equinox will clean up the data, including removing libraries no longer affiliated with Evergreen, at no cost to the Oscoda County District Library.

King/McCauley Motion to authorize President Stenzel to sign Equinox Evergreen Amendment #1.

**Roll Call:**

Benefiel: Aye

King: Aye

McCauley: Aye

Shumaker: Aye

Stenzel: Aye

**Motion Carried.**

**New Business**

**December 9, 2022 Christmas Potluck**

Director Knepp suggested the annual Christmas potluck be changed to June. This would be a better time and it can be held outside.

It was suggested to order staff shirts.

**Soffit and Facia**

The soffit and facia need repair. Parts of the facia are loose. Director Knepp and Treasurer Benefiel will check to see who might be available to do the repairs.

**Budget Report**

**Review of Budget**

The budget will be available for review next month.

**Review of Transmittals**

Transmittals will be available next month.

**Approval of Bills**

Benefiel/King Motion to approve the payment of bills in the amount of \$14,924.15.

**Roll Call:**

Benefiel: Aye

King: Aye

McCauley: Aye

Shumaker: Aye

Stenzel: Aye

**Motion Carried.**

**Correspondence**

The District Library will be moving to Amazon Business as Syncb/Amazon will no longer be available.

**Board Member Comment**

Secretary Shumaker asked about the Healthiest You option for additional health care for employees.

President Stenzel reminded the Board about the retirement plan for Director Knepp. Has any information been gathered?

Secretary Shumaker asked about the building in Fairview. Director Knepp said she is checking with State Wide. She is also checking with the bank on borrowing money.

**Director's Report**

None

Seeing no further business, the meeting was adjourned at 5:36 p.m.

The next regular meeting will be held December 12, 2022 at 5:00 p.m. at the Main Library.

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Dawn Stenzel, President  
Oscoda County District Library Board

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Deb Shumaker, Secretary  
Oscoda County District Library Board